



# Engagement Party Checklist

☐ **1. Decide on the host**

Traditionally, this event is hosted by the bride's parents.

☐ **2. Choose a date**

The timeline is usually anything from three to six months before the wedding

☐ **3. Determine your budget**

A budget can help guide your planning and also help you pick a party theme and decide on other aspects.

☐ **4. Choose a venue**

Depending on the type and size of the celebration, your home or a restaurant could be great choices of venue.

☐ **5. Create a guest list**

An engagement party is usually attended by the couple's nearest and dearest. These are people who will also be invited to the wedding.

☐ **6. Send out invitations**

If possible send out the invites at least a month to six weeks in advance of the engagement party, so each guest is able to plan their attendance.

☐ **7. Create a menu**

A formal sit-down dinner might require a five-course meal, while an at-home backyard party would go great with a buffet-style menu or chip-and-dip bar alongside champagne and desserts.

☐ **8. Designate duties**

Things like setting up engagement party games and collecting gifts can be handled by friends or family members.

☐ **9. Decide on décor and entertainment**

From simple floral arrangements to motifs and candles, the choice of décor would depend on the type of venue used.

☐ **10. Gifts**

For guests who would like to give gifts, the couple could include a link to the registry on the invite.